



CITY OF NORTHMOOR, MISSOURI
Fireworks Seasonal Retailer License Application/Renewal
4907 NW Waukomis Drive, Northmoor, MO 64151

**APPLICATION FOR FIREWORKS
SEASONAL RETAILER LICENSE**

A completed application including all necessary supporting documentation must be received by the 2nd week of April

Date of Application: _____ Applicant's Name: _____

Applicant's Address: _____

Applicant's Phone #: _____ Emergency Name/Contact # _____

Name of Business: _____

Missouri Sales Tax #: _____

Name(s) of all Persons having a financial interest in this Business: _____

Street address of fireworks sales location: _____

If the APPLICANT is not the OWNER OF RECORD of the real property proposed as the fireworks sales location the following information is required:

Landowner's Name: _____

Landowner's Address: _____

Landowner's Phone # _____ Emergency Name/Contact # _____

Sales will be made from: _____ Size in feet (W by L): _____

Approval provided IN WRITING from Missouri One Call that no utilities will be affected by placement of structure and/or tent stakes: (this must be provided before set up of any tent).

Yes: _____ No: _____

The following items are attached to this application:

1. **Parking Plan** – This will detail where sales will be made. The number and location of parking spaces (HARD SURFACE ONLY) around the site must be included. A copy of written permission from the landowner allowing parking on their property is required also.
2. **State of Missouri Fire Marshal Certificate**
3. **Copy of Missouri Sales Tax Certification**
4. **Current certificate of "No Tax Due"** from Missouri Department of Revenue
5. **Current Platte County Merchants License**
6. **Certificate of Liability Insurance** naming City of Northmoor as "Additional Insured." and "Hold Harmless."
7. **Signed Indemnity by Landlord and Applicant** (attached)
8. **Copy of Approval Certification from Missouri One-Call** that no utilities will be adversely affected by placement of a tent and tent stakes at this location (required before actual set up of tent). **CERTIFICATE CONFIRMATION NUMBER:** _____

INDEMNITY BY APPLICANT:

Applicant(s) hereby agrees to indemnify and hold the City of Northmoor, Missouri harmless from and against any and all actions, claims, demands, costs (including attorney’s fees) damages or expenses of any kind which may be asserted against or incurred by the City of Northmoor, Missouri as a result of any occurrence in or about the fireworks sale location or by reason of Applicant’s operations or by reason of the failure of Applicant to perform any of its obligations under any federal, state, county or city statutes, ordinances or regulations pertaining to Applicant’s fireworks operations, or by reason of Applicant’s failure to follow National Fire Protection Association recommendations.

Applicant’s Signature: _____

Subscribed and sworn to before me a Notary Public this ____ day of _____, 20__.

Notary Public

My Commission Expires: _____

INDEMNITY BY LANDLORD:

Applicant(s) hereby agrees to indemnify and hold the City of Northmoor, Missouri harmless from and against any and all actions, claims, demands, costs (including attorney’s fees) damages or expenses of any kind which may be asserted against or incurred by the City of Northmoor, Missouri as a result of any occurrence in or about the fireworks sale location or by reason of Applicant’s operations or by reason of the failure of Applicant to perform any of its obligations under any federal, state, county or city statutes, ordinances or regulations pertaining to Applicant’s fireworks operations, or by reason of Applicant’s failure to follow National Fire Protection Association recommendations.

Landlord’s Signature: _____

Subscribed and sworn to before me a Notary Public this ____ day of _____, 20__.

Notary Public

My Commission Expires: _____

BUSINESS EMERGENCY NOTIFICATION FORM

DATE: ___/___/___

Please Print

Business Name: _____

Business Phone: ___/___/___

Business Address: _____

Owners Name: _____

Owners Home Phone: ___/___/___

Owners Cell Phone ___/___/___

Alarm Company: _____

Emergency Phone: ___/___/___

Key or Lock/Knox Box location (in applicable) _____

EMERGENCY CONTACTS: (Please list in the order you want them notified)

1. _____ Home Phone: ___/___/___ Cell Phone: ___/___/___ Keys _____

2. . _____ Home Phone: ___/___/___ Cell Phone: ___/___/___ Keys _____

3. . _____ Home Phone: ___/___/___ Cell Phone: ___/___/___ Keys _____

4. . _____ Home Phone: ___/___/___ Cell Phone: ___/___/___ Keys _____

Is there outside storage?

Will there be any employees on the property after hours? Yes _____ No _____

Will there be any animals on the property after hours? Yes _____ No _____ If Yes, how many? _____

What type of dogs will be on the property? _____

HAZARDOUS MATERIALS: Please list any Hazardous Materials you have on the property. List type, amount and where they are stored.

MISCELLANEOUS INFORMATION:

You may return the completed form to Northmoor City Hall at the above referenced address and/or fax number or email to clerk@northmoormo.gov

PLEASE UPDATE THIS FORM AS YOUR INFORMATION OR CONTACTS CHANGE.

FIREWORKS – SEASONAL RETAILER LICENSE APPLICATION CHECK LIST

The following items are required by the City and/or State Statutes. These items must be completed and submitted at the time an application is made for a Northmoor Seasonal Retailer License. **ALL ITEMS MUST BE SUBMITTED AT ONE TIME** (except M0 811 certification). **NO LICENSE WILL BE APPROVED UNTIL ALL REQUIREMENTS FOR THE LICENSE HAVE BEEN MET.**

- Completed Application for a Northmoor Seasonal Retailer License** *(attached)*
- Signed Indemnity by Landlord and Applicant** *(attached)*
- Parking Plan** – *This will detail where sales will be made.* The number and location of parking spaces (HARD SURFACE ONLY) around the site must be included. Written permission from the landowner is required that allows parking on their property.
- State of Missouri Fire Marshal Certificate**
- Copy of Missouri Retail Sales Tax Certification**
- Current certificate of “No Tax Due” from Missouri Department of Revenue**
- Current Platte County Merchant’s License**
- Certificate of Liability Insurance naming the City of Northmoor as Additional Insured**
- Copy of Approval Certification from Missouri One-Call** stating that no utilities will be adversely affected by placement of a tent and tent stakes at this location (required before actual set up of tent). **Certificate confirmation number:** _____ (If required)
- Final Inspection of Site and Tent – By Northmoor Official**

- 1st Installment - Due by **APRIL 15th** when application is submitted: **\$500.00**
(First installment may be made by January 1st to secure license) Date Paid: _____**
- 2nd Installment - Due by **MAY 12th** **\$1,000.00**
Date Paid: _____**
- 3rd Installment - Due in **JUNE-**
(when site selection and set up is approved) **\$500.00**
Date Paid: _____**

TOTAL Northmoor Seasonal Retail License Fee: (non-refundable) **\$2,000.00**

Optional:

Signs – 1 Free (Banner or small sign)
For additional signs over 6 sq. ft. (2’x3’) \$50.00