



# CITY OF NORTHMOOR

4907 NW WAUKOMIS DRIVE NORTHMOOR, MISSOURI 64151

PHONE: 816-741-6071 FAX 816-587-5129 Email clerk@northmoormo.gov

## SIGN/BILLBOARD PERMIT APPLICATION

### FEES PER SIGN:

- ☐ SIGN PERMIT FEE: \$100.00 ☐ TEMPORARY SIGN PERMIT: \$50.00  
☐ SIGN/BILLBOARD REPAIR/UPGRADE: \$250.00

- ❖ CERTIFICATE OF LIABILITY INSURANCE NAMING THE CITY OF NORTHMOOR AS  
CERTIFICATE HOLDER PROVIDED BY: ☐ CONTRACTOR ☐ SUB-CONTRACTOR
- ❖ NO TAX DUE STATEMENT FROM THE STATE OF MISSOURI PROVIDED BY:  
☐ CONTRACTOR ☐ SUB-CONTRACTOR

### Applicant Information

COMPANY/PERSON REQUESTING PERMIT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE/CELL: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

**STATE/CONTRACTOR LICENSE #:** \_\_\_\_\_

**SITE SUPERVISOR/SUB-CONTRACTOR:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**FAX:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**ADDRESS OF PROPOSED SIGN:** \_\_\_\_\_

**PROPERTY OWNER:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **CELL:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

### **Submittal Requirements**

- 1. Address and legal description of the subject property.**
- 2. Description of the proposal including sketch that indicates sign type (i.e. monument sign, wall sign, etc.), dimension of sign including height, width, and sign face, dimension of lettering, illumination details, color schemes and other information as may be deemed necessary.**
- 3. Site Plan indicating sign location, setbacks from property lines and Right of Way, improvements on the property including buildings and other signs, and other information as may be deemed necessary.**
- 4. Proof of ownership or control of the property (deed, contract, lease) or permission from property owner.**

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**Applicant's Signature**

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**Date**

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**Property Owner's Signature**

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**Date**