



CITY OF NORTHMOOR

4907 NW WAUKOMIS DRIVE NORTHMOOR, MISSOURI 64151

PHONE: 816-741-6071 FAX 816-587-5129 citynorthmoor@yahoo.com

BUILDING PERMIT APPLICATION

FEES: VARIES (Listed Below)

❖ CERTIFICATE OF LIABILITY INSURANCE NAMING THE CITY OF NORTHMOOR AS CERTIFICATE HOLDER PROVIDED BY: ☐ ARCHITECT ☐ ENGINEER ☐ GENERAL CONTRACTOR ☐ ELECTRICAL CONTRACTOR

❖ NO TAX DUE STATEMENT FROM THE STATE OF MISSOURI PROVIDED BY:
☐ ARCHITECT ☐ ENGINEER ☐ GENERAL CONTRACTOR ☐ ELECTRICAL CONTRACTOR

Project Street Address: _____ Date filed: _____ Expires: _____

Legal Description: Subdivision _____ Lot _____ Block _____

Cost of Construction: \$ _____ Zoning District: ☐ R-1 ☐ R-2 ☐ R-4 ☐ MHD ☐ C-1 ☐ C-2 ☐ M-1

(Please check all applicable boxes Separate fees are charged for each type of permit)

Intended Use:

☐ Commercial ☐ Single-Family Residential ☐ Multi-Family Residential ☐ Industrial ☐ Other _____

☐ Addition * ** (\$450.00)

☐ Detached Accessory Building (\$450.00)

☐ New Deck (\$250.00)

☐ Sheds Over 200 Sq. feet (\$250.00)

☐ New Construction * ** (Commercial bldg up to 10,000 sq. feet: \$1,500.00-Additional 1,000 sq. feet add \$50.00)
(Residence: \$950.00-deck is an additional charge) Both include 7 inspections

* Requires City of Northmoor be named as additional insured on Certificate of Liability (COL)

** Requires Engineer sealed design

BRIEF DESCRIPTION OF WORK TO BE PERFORMED UNDER THIS PERMIT: _____

APPLICANT

Name/Business Name: _____ Individuals' Printed Name: _____

Address: _____ PO Box: _____ City: _____ State: _____

Zip Code: _____ Bus. Phone: _____ Fax: Email: _____

PROPERTY OWNER

Owner-Please print or type: _____

Address: _____ PO Box: _____ City: _____ State: _____

Zip Code: _____ Bus. Phone: _____ Fax: Email: _____

CONTRACTORS

General: _____ Plumbing: _____

Electric: _____ HVAC: _____

Other Craft: _____

DESCRIPTION

Commercial

No. Stories: _____ Square feet- each story: _____ Total square feet: _____ Occupancy Group _____, IBC Chapter 3

Residential

#.Stories: _____ Square feet: first _____ second _____ Basement _____

Occupancy Group/Building Code: ☐ R-1, IBC; ☐ R-2, IBC; ☐ R-4, IRC

NOTICE: APPLICANT AND/OR GENERAL CONTRACTOR HEREBY AGREES TO ABIDE BY AND COMPLY WITH ALL CURRENTLY ADAPTED BUILDING CODES, HEALTH CODES AND ZONING CODES OF THE CITY OF NORTHMOOR. FURTHERMORE, THE APPLICANT AND/OR GENERAL CONTRACTOR UNDERSTANDS THAT ANY VARIATIONS AND/OR CHANGES TO THE ORIGINAL PLANS SUBMITTED TO THE CITY MUST HAVE PRIOR APPROVAL BEFORE THEY CAN BE IMPLEMENTED. FAILURE TO COMPLY WITH THESE PROVISIONS WILL RESULT IN THE IMMEDIATE TERMINATION OF THE BUILDING PERMIT.

1. BUILDING PERMITS ARE NON-TRANSFERABLE
2. BUILDING PERMITS EXPIRE 6 (SIX MONTHS) FROM THE DATE OF ISSUANCE
3. ALL APPLICATIONS REQUIRE PLOT PLANS / CONSTRUCTION PLANS BE ATTACHED

INSPECTIONS ARE REQUIRED ON ALL PHASES OF WORK

I hereby declare that all information submitted with this Application to be true and accurate to the best of my knowledge and that field inspections will take precedence over submitted plans. Applicant assumes responsibility of all work being performed under this permit.

Applicant/Contractor Signature: _____ Date: _____

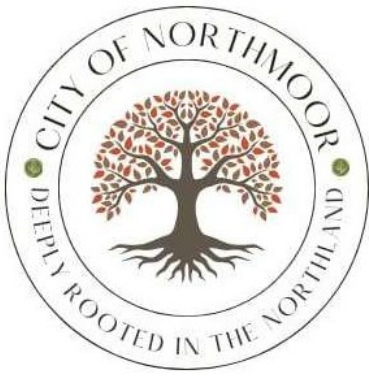
Application approved by the Building Inspector: YES ☐ NO ☐

Building Inspector Signature: _____ Date: _____

IF NO - EXPLAIN; _____

BUILDING PERMIT INSTRUCTIONS

1. **Contractor/Applicant** fills out **CITY OF NORTHMOOR BUILDING PERMIT APPLICATION AND RETURNS THE APPLICATION TO CITY HALL PRIOR TO THE NEXT REGULARLY SCHEDULED BOARD OF ALDERMEN MEETING (1st TUESDAY OF EACH MONTH)**
2. **Contractor/Applicant ATTENDS** the next scheduled **NORTHMOOR BOARD OF ALDERMEN** meeting for review and approval:
 - Application and detailed set of Drawings and Plot Plans are presented to the Aldermen for review (Engineer – stamped drawings may be required)
 - Motion to approve/disapprove the application is then made by the Aldermen
 - If approved **CITY OF NORTHMOOR INSPECTOR** must sign-off on the Drawings/Plans and the permit application
3. **Contractor/Applicant** submits **CERTIFICATE OF LIABILITY INSURANCE (COL)** naming City of Northmoor as additional Insured.
4. **FEES** are paid by **Contractor/Applicant to the CITY OF NORTHMOOR –** Building Permit Fees vary – depending on the work
5. **PERMITS** are prepared for display at construction location
6. **Contractor/Applicant** must request inspections:
(48 hours in advance-Contact: City Inspector, Charlie Mixon-816-564-2284) and abide by their instructions. All work needs to remain open, uncovered, exposed, etc. until approval has been made by the City Inspector.



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BUILDING PERMIT – INSPECTION PLAN REVIEW

Customer Name: _____

Address: _____

Phone/Cell: _____

1. Install concrete basin and metal grate where driveway meets roadway to allow rainwater into ditch. Driveway to be hard surface.
2. At least one window in each bedroom shall meet emergency egress code
3. Windows over tub and/or shower shall be safety tempered glass.
4. Any window with over 9 square feet of glass and the bottom edge is within 18" from the finished floor shall be safety tempered glass.
5. Attic access shall be a minimum of 22"x30" with 30 inches of headroom above ceiling.
6. Wood used in construction of permanent structures and located closer than 6" to the earth shall be treated wood. This also includes siding.
7. Spans for specific lumber used for floor joist, ceiling joist, rafters, and studs shall meet 2009 International Residential Code requirements.
8. Silt fencing, or equal, shall be used and maintained to adequately contain sediment and water runoff within the confines of the property. Final discretion will be left up to the building inspector.
9. All drainage downspouts shall drain into an underground line, travel past the front (street side) of the home and be directed towards the proper drainage ditch.
10. All construction shall meet or exceed the City adopted Codes and Ordinances, currently 2016 IRC and any adopted ordinances.
11. Inspections will be needed at the following stages.
 - a. Footing – steel in place, before concrete is poured
 - b. Ground Rough Plumbing – before slab is poured
 - c. Rough-In Framing, HVAC, Plumbing, Electrical, Firestopping – before insulation is installed.
 - d. Gas Pressure Test – before insulation is installed
 - e. Final Inspection – before move in.
12. Upon final inspection, inspector may issue a Certificate, or Temporary Certificate of Occupancy (which will be good for 14 business days). Nothing shall be moved into the home before Inspector performs a final inspection and approval is signed.

Applicant Signature

Northmoor Inspector, Charlie Mixon

Date: _____